

AGENDA

FOR A REGULAR MEETING ON MONDAY, November 3, 2008
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of October 27, 2008.
- E. Bids Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject, County Bid #COM-1396 – Contract to provide Public Relations and Communication Services for the Cleveland County Commissioners. The bid term will be from the bid award date through June 30, 2009, with the option to renew for a one-year (1) term thereafter.
- F. Old Business:
 - 1. Award and/or Reject, County Bid #FB-1394 – Roof Repair located at the Cleveland County Fairgrounds Building, 615 E. Robinson, Norman.
 - 2. Award and/or Reject, County Bid #CA-1395 – Non-Encumbered Contract for a qualified Geographic Information Systems (GIS) consultant to provide professional services to upgrade and improve the way the County maintains land parcel information for the Cleveland County Assessor's Office.
 - 3. Discussion, Consideration, and/or Action to approve the invoice received from Pottawatomie County for housing inmates for the month of September, 2008 in the amount of \$5,460.00.
- G. New Business:
 - 1. Discussion, Consideration, and/or Action on the Jail Report from Ed Miller.
 - 2. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the Cleveland County Clerk and Sooner Copy Machines, Inc. for a wide format copier, model #KIP-1900, Serial #10600318, monthly cost will be .05¢ per sq. ft. until the County Clerk's Office stocked paper and toner run out, then the price increase to .08¢ per sq. ft. which will include parts, drum, labor, toner and paper. The contract will be effective on the approval date through June 30, 2009.

3. Discussion, Consideration, and/or Action to Approve the Renewal Service Agreement between the Cleveland County Treasurer and R.K. Black, Inc. for (2) Kyocera Printers, Model #KM5035, S/N #M3011997 and #M3011996, with a per copy charge of \$0.0125 to be billed quarterly. The agreement will be in effect from October 1, 2008 through September 30, 2009.
4. Discussion, Consideration, and/or Action to rescind the approval to pay invoices received from Pottawatomie County for housing inmates for the months of July and August, 2008 approved on the October 14, 2008 agenda.
5. Discussion, Consideration, and/or Action to approve the payment of invoices received from Pottawatomie County for housing inmates for the months of July, 2008 for the amount of \$7,476.00 and August, 2008 for the amount of \$12,488.00.
6. Discussion, Consideration, and/or Action to Approve the Jail Services Agreement between the Board of County Commissioners of Cleveland County and Pottawatomie County Public Safety Center Trust for the housing of inmates. The contract will cover from five (5) inmates up to twenty (20) inmates for the amount of \$32.00 per inmate per day. If additional space is needed, the cost of incarceration will be at the same rate of \$32.00 per inmate per day. The contract will be in effect from the approval date through June 30, 2009.
7. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
 - a. F202-52 Monroe Calculator
 - b. F202-53 Monroe Calculator

(The above items are from the County Clerk’s Office and were junked.)
8. Approve the following Blanket Purchase Orders:

a. General Fund

09-2587 – D2	Copelin’s Office Center	\$	500.00
09-2604 – B2A-400	U.S. Extradition Service, LLC		3,500.00
09-2609 – B2A-500	Copelin’s Office Center		1,500.00
09-2611 – B2B-300	Sysco Food Services of Oklahoma		500.00
09-2613 – B2B-300	Ben E. Keith		500.00

b. Highway Fund

09-2547 – T2A	Warren Cat		3,500.00
09-2548 – T2A	UniFirst		3,000.00
09-2549 – T2A	Edward’s Canvas, Inc.		800.00
09-2555 – T2A	Buck’s Propane		300.00
09-2556 – T2A	UniFirst		1,500.00
09-2557 – T2A	Petroleum Marketers Equipment Co.		500.00
09-2572 – T2A	Home Depot Credit Services		750.00
09-2597 – T2A	Don’s Mobil Lock Shop Inc.		300.00
09-2599 – T2A	Ferrell Gas, L.P.		4,500.00

- c. Sheriff’s Revolving Fund
 - 09-2607 – CFBRE2-300 Ken’s Discount Pharmacy 5,000.00
 - 09-2610 – CFBRE2-300 Sysco Food Services of Oklahoma 5,000.00
 - 09-2612 – CFBRE2-300 Ben E. Keith 2,500.00
 - 09-2614 – CFBRE2-300 U.S. Foodservice, Inc. 2,000.00
- d. Sheriff’s Commissary Fund
 - 09-2605 – CFBC2-300 Thompson Commissary Supply, Inc. 7,500.00
- e. Sheriff’s Jail Fund
 - 09-2608 – CFBJ2-300 Copelin’s Office Center 2,000.00
 - 09-2615 – CFBJ2-300 Wal-Mart Community 500.00

9. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-1060 B2A-500	09-0100 - T2A
09-1294 B2A-500	09-0238 - T2A
09-1706 B2B-300	09-0248 - T2A
09-2102 B2B-300	09-0485 - T2A
09-2103 B2B-300	09-1460 - T2A
	09-1715 - T2A
09-0179 - FF2	09-1791 - T2A

10. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 34,388.22
b. Highway Fund	133,762.29
c. Health Fund	219,364.77
d. Sheriff Service Fee Fund	193.19
e. Sheriff Revolving Fund	6,506.30
f. Sheriff Commissary Fund	995.87
g. Sheriff Jail Fund	1,211.68
h. Treasurer Certification Fund	30.42
i. Fair Board Fund	4,279.15

FY 07/08

a. Highway Fund	\$359.67
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H. Miscellaneous Discussion.

I. Adjourn.

Date & Time Posted: _____

County Clerk